

NOTICE TO VACATE OR RE-NEW LEASE

Date of notice: _____

TENANT(S): _____

PREMISES: _____

LEASE EXPIRATION DATE: _____

RENT INCREASE: _____

Instructions:

- 1. Please indicate if you wish to re-new your lease, or if you intend to vacate by the expiration of your current lease by circling either "re-new" or "vacate".**
- 2. Be sure to sign and date this notice.**
- 3. Return this completed notice to your landlord or his agent in the envelope provided by _____ so that we may process your request.**

Please circle whether you wish to re-new or vacate

RE-NEW LEASE or VACATE

Notice to Owner,

I agree to re-new our lease for a term of _____ at the rent of
\$ _____

beginning _____ and ending on _____. I understand that the terms, rights and conditions in our original lease will still apply as agreed.

or

I intend to vacate the premises on _____, leaving the property in good condition as agreed in my lease, no later than the expiration of the term of our lease.

Date: _____

Tenant's signature _____

Date: _____

Tenant's signature _____